



## Credential Tip Sheet: Certified Pharmacy Technician (CPhT)

Career Cluster: Health Science

CIP Code: 51.0000

CIP Program Name: Health Sciences/Allied Health/Health Sciences, General

Credentialing Agency: Pharmacy Technician Certification Board **OR**

National Healthcareers Association

Licensing Agency: State of Michigan Department of Licensing and Regulatory Affairs

Industry-recognized credential: Certified Pharmacy Technician (CPhT)

### What are the content areas covered by the credential?

The Certified Pharmacy Technician credential covers the following content: medications; laws, regulations, and practice standards; patient safety and quality assurance; order intake, entry and processing. Teachers can learn more about CPhT certification, practice tools, and access recommended reference material lists by viewing information on the website corresponding with the exam vendor. Information regarding the Pharmacy Technician Certification Exam (PTCE) can be found on the [PTCB CPhT Help Desk](#) or [PTCB credentials page](#). ExCPT exam information can be found on the [NHA credential page](#).



### Credential Qualifications or Pre-requisites

Students who are eligible for the CPhT credential have completed a recognized education/training program aligned to the standards outlined by PTCB or NHA and the [State of Michigan](#).

The State of Michigan requires all pharmacy technicians to be licensed. Licensing information, requirements, and instructions for application can be found on the [Michigan LARA Pharmacy Technician Licensing Guide](#). To obtain a license, students must submit examination scores and have graduated from high school or passed a graduate equivalency examination.

Licensed credential holders must renew every two years by submitting continuing education hours, completing an online renewal application, and submitting the renewal fee.

### Exam Information

The Pharmacy Technician Certification Exam (PTCE) from PTCB and the ExCPT exam, offered through NHA, are both computer-based multiple choice exams with a two-hour time limit. Unofficial exam results are presented on the screen immediately following the post-exam survey. Official exam results are posted to the PTCB account within two to three weeks. Additional information can be found on the [NHA home page](#).

### Who is eligible for the credential?

Student concentrators in state-approved CTE programs who have completed at least two Perkins Course Competencies (PCC) with a 2.0 or better and have completed the qualifications and instruction required by the credentialing body may take the credential exam.

A PCC is a specific set of related CTE competencies based on standards from one CIP code that are grouped together. For Perkins V reporting, standardized courses will be termed "PCCs." (Source: [Perkins V FINAL Definitions: Course, Participant, Concentrator, Completer](#) memo)

Credentials earned may be recorded for students the Career and Technical Education Information System (CTEIS) through August 31<sup>st</sup> of the student's graduation year. Step-by-step instructions on how to enter credentials in CTEIS be found here: [Manage Credentials Guide](#).



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## Contact Information

### Credential and Testing Information

Contact: Pharmacy Technician Certification Board  
2215 Constitution Avenue NW, Suite 101  
Washington DC 20037

Website: <https://www.ptcb.org/credentials/certified-pharmacy-technician>

Contact: National Healthcareer Association (NHA)

11161 Overbrook Road  
Leawood, Kansas 66211

Phone: (800) 499-9092

Website: [www.nhanow.com](http://www.nhanow.com)

### Licensing Information

Contact: Michigan Department of Licensing and Regulatory Affairs (LARA)

Website: [LARA - Pharmacy \(michigan.gov\)](http://LARA-Pharmacy(michigan.gov))

### CTE Program Questions

Celena Mills, Education Consultant at 517-335-0381 or [MillsC1@michigan.gov](mailto:MillsC1@michigan.gov)

### Michigan CTE Assessment Policies

Dr. Valerie Milton, Research Consultant at 517-335-1066 or [MiltonV@michigan.gov](mailto:MiltonV@michigan.gov)

